

# **APPROVAL OF OFFICIAL PACKAGE**

**Position for which you are seeking approval:**\_\_\_\_\_

**Your full name** (please print clearly):

\_\_\_\_\_  
**First** **Middle** **Last**

**Address:** **Street**\_\_\_\_\_

**City:**\_\_\_\_\_ **State:**\_\_\_\_\_ **Zip:**\_\_\_\_\_

**Phone No.:**\_\_\_\_\_ **Years resided:**\_\_\_\_\_ **Own**\_\_\_\_\_/Rent\_\_\_\_\_

**Date of birth:**\_\_\_\_\_ **Social Security Number:**\_\_\_\_\_

**Place of birth:** **City:**\_\_\_\_\_ **State:**\_\_\_\_\_

If less than five years at present address complete below:

**Previous address:**\_\_\_\_\_

**City:**\_\_\_\_\_ **State:**\_\_\_\_\_ **Zip:**\_\_\_\_\_

**Years resided:**\_\_\_\_\_ **Own**\_\_\_\_\_/Rent\_\_\_\_\_

**EMPLOYMENT**

**Employer:**\_\_\_\_\_

**Location:** **City**\_\_\_\_\_ **State:**\_\_\_\_\_

**Occupation:**\_\_\_\_\_

**Principal Duties:**\_\_\_\_\_

\_\_\_\_\_  
**Supervisor:**\_\_\_\_\_ **Date of hire:**\_\_\_\_\_

If less than five years at present employer complete below:

**Employer:**\_\_\_\_\_

**Location:** **City**\_\_\_\_\_ **State:**\_\_\_\_\_

**Occupation Duties:**\_\_\_\_\_

\_\_\_\_\_  
**Supervisor:**\_\_\_\_\_ **Date of hire:**\_\_\_\_\_

**Education**

**High School** \_\_\_\_\_

**City** \_\_\_\_\_ **State:** \_\_\_\_\_

**Course of study** \_\_\_\_\_

**Year graduated** \_\_\_\_\_

**College:** \_\_\_\_\_

**City** \_\_\_\_\_ **State:** \_\_\_\_\_

**Course of study** \_\_\_\_\_

**Years completed** \_\_\_\_\_ **Year graduated:** \_\_\_\_\_

**Degree** \_\_\_\_\_

Other schools attended, other training and other life experiences which have provided you with education in business management and financial decision-making.  
(Use back of this sheet as necessary).

**MAJOR BUSINESS ACTIVITY - PAST FIVE YEARS**

<b>Name of Business</b>	<b>City, State</b>	<b>Type of Business</b>	<b>Your position</b>	<b>From/ To</b>
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List other significant items which pertain to your business background:

State why you believe that you are qualified for this position.

**List Any Organizations Or Associations With Which You Have Been Affiliated In The Last Five Years:**

<b>Name</b>	<b>Type</b>	<b>City</b>	<b>State</b>	<b>From/ To</b>
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**BUSINESS REFERENCES**

**Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Type of Business:** \_\_\_\_\_

\_\_\_\_\_  
**Person to contact:** \_\_\_\_\_

**Telephone:** \_\_\_\_\_ **Years known:** \_\_\_\_\_

**Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Type of Business:** \_\_\_\_\_

\_\_\_\_\_  
**Person to contact:** \_\_\_\_\_

**Telephone:** \_\_\_\_\_ **Years known:** \_\_\_\_\_

**Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Type of Business:** \_\_\_\_\_

\_\_\_\_\_  
**Person to contact:** \_\_\_\_\_

**Telephone:** \_\_\_\_\_ **Years known:** \_\_\_\_\_

		Yes	No
1.	Has a claim pertaining to a fidelity bond ever been filed against you?	_____	_____
2.	Have you ever been denied coverage under a fidelity bond?	_____	_____
3.	Have you filed a petition for bankruptcy in the last ten years?	_____	_____
4.	Are any suits pending against you?	_____	_____
5.	Are any unsatisfied judgments pending against you?	_____	_____
6.	Are any material legal or administrative proceedings pending against you?	_____	_____
7.	Have you ever been indicted or convicted of a crime by either a state or federal court?	_____	_____

If you have answered yes to any of the above give full details and attach copies of any documents in your possession which pertain.

I certify that the above information provided to the National Credit Union Administration is true and correct to the best of my knowledge.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**Please provide the information below and sign the authorization. Your signature authorized the National Credit Union Administration (NCUA) to request a credit check.**

**Address:** \_\_\_\_\_

**My signature below authorized NCUA to conduct a credit check.**

Name	Date
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